

EmPower+ provides incentives to low- and moderate-income households for energy improvements. This application will determine the incentives you qualify for based on your household income.

The information in the following application will help determine which services and programs are most appropriate for you. In some situations, services to low-income households are provided by agencies of the Weatherization Assistance Program (WAP). In these instances, this application will serve as an application for the WAP and may be forwarded to your local agency for these services. Please print clearly and provide as much information as possible. This application can be completed online at [nyserdera.ny.gov/empower-apply](https://nyserdera.ny.gov/empower-apply). Completing the application online is the fastest way for NYSERDA to review and approve your application.

This checklist will help ensure that your application will be processed in a timely manner. Please place a ✓ in the appropriate box once you have ensured that all Application Sections are complete, and the required documentation is provided. Applications are processed on a first come, first served basis.

☐ General Applicant Information (Sections A, B & C) – Verify that all required fields are completed (unless marked as “optional”).

### RENTERS ONLY:

☐ Landlord Name, Address and Phone Number provided in Section C

### UTILITY INFORMATION (SECTION D):

☐ Signed Customer Fuel/Energy Bill Release Authorization

☐ Include a copy of complete Electric Bill

☐ Include a copy of complete Gas Utility Bill or bill from Fuel Supplier if heating by propane, oil, kerosene, wood, or coal

### INCOME INFORMATION (SECTION F & G):

☐ Verify that all required fields are complete

### DEMOGRAPHICS (SECTION H): *Optional*

☐ Optional

### APPLICANT AFFIRMATION (SECTION I):

☐ Read and sign

### HELPFUL PROGRAM LINKS:

- To learn more about the EmPower+ program and offerings, please visit [nyserdera.ny.gov/empower](https://nyserdera.ny.gov/empower)
- To apply to EmPower+ using the online application, please visit [nyserdera.ny.gov/empower-apply](https://nyserdera.ny.gov/empower-apply)
- To find an EmPower+ participating contractor, please visit [nyserdera.ny.gov/Contractors/Find-a-Contractor/EmPower-Plus-Contractors](https://nyserdera.ny.gov/Contractors/Find-a-Contractor/EmPower-Plus-Contractors)
- For additional information and assistance, please contact a Region Clean Energy Hub at [nyserdera.ny.gov/All-Programs/Regional-Clean-Energy-Hubs](https://nyserdera.ny.gov/All-Programs/Regional-Clean-Energy-Hubs)
- For more information on income eligibility, please visit [nyserdera.ny.gov/empower-income](https://nyserdera.ny.gov/empower-income)

### PLEASE RETURN APPLICATION TO:

TRC Companies  
3 Corporate Drive, Suite 202  
Clifton Park, NY 12065

EmPower+ provides incentives to low- and moderate-income households for energy improvements. This application will determine the incentives you qualify for based on your household income.

## SECTION A: APPLICANT INFORMATION<sup>1</sup>

Applicant Name

Address

Apartment #

NY

City

State

Zip

County

Phone Number (include area code)

Secondary Phone (include area code)

Email Address (Required)

Mailing Address (if different from above)

Additional Contact Person

Relationship to Applicant

Phone Number (include area code)

## SECTION B: DWELLING INFORMATION

☐ I own ☐ I rent and pay my utilities directly ☐ I rent and utilities are included in rental fee

☐ Single-Family ☐ Multifamily \_\_\_\_\_ # of units ☐ Manufactured/mobile home ☐ Group home/shelter

## SECTION C: OWNER INFORMATION

Owner's Name

Phone Number (include area code)

Email Address

Is the Owner's Address the same as the building address? ☐ Yes ☐ No – If "No" please complete the address below.

Address

**OPTIONAL:** Please add any information that we may find helpful in reducing your energy consumption and list occupant health issues or special needs we need to be aware of:

**REFERRING AGENCIES AND EMPOWER+ CONTRACTORS:** Print your business or agency name.

<sup>1</sup> The applicant must be the owner if the dwelling unit is owner occupied.

## SECTION D: UTILITY INFORMATION

***My main heating fuel is:***

☐ Electric ☐ Oil ☐ Kerosene ☐ Natural Gas ☐ Propane ☐ Wood ☐ Pellets ☐ I don't know

☐ Other: \_\_\_\_\_

***My secondary heating fuel is:***

☐ Electric ☐ Oil ☐ Kerosene ☐ Propane ☐ Wood ☐ Pellets ☐ Coal ☐ I do not have secondary fuel

☐ Other: \_\_\_\_\_

**ELECTRIC UTILITY: Provide the following:**

Utility Name: \_\_\_\_\_

Account Number: \_\_\_\_\_ If NYSEG or RG&E – POD # \_\_\_\_\_

**GAS UTILITY: If you are a natural gas utility customer, provide the following:**

Utility Name: \_\_\_\_\_

Account Number: \_\_\_\_\_ If NYSEG or RG&E – POD # \_\_\_\_\_

**PRIMARY FUEL SUPPLIER: if you heat by a fuel other than natural gas or electricity, provide the following:**

Company Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

## SECTION E: PARTNER INFORMATION

If you would like to work with a specific participating program contractor in NYSERDA's energy efficiency programs, please indicate below. We will work to accommodate your request, but final selection is based on the participating program contractor's availability and acceptance of your project. If you are not working with a program contractor, we will assign the next available participating program contractor from our approved list or you can select from one of our participating contractors at [nyseda.ny.gov/Contractors/Find-a-Contractor/Empower-Plus-Contractors](https://nyseda.ny.gov/Contractors/Find-a-Contractor/Empower-Plus-Contractors).

Contractor Name: \_\_\_\_\_

NYSERDA supports a network of professional energy advisors who may already be assisting you with this program, other NYSERDA programs, utility offerings, and other local resources. If you are currently working with a NYSERDA Clean Energy Hub, please indicate which one below. The program will share limited project information with them so they can continue to assist you each step of the way. A list of Hubs can be found at [nyseda.ny.gov/All-Programs/Regional-Clean-Energy-Hubs](https://nyseda.ny.gov/All-Programs/Regional-Clean-Energy-Hubs).

Clean Energy Hub Name and/or Organization: \_\_\_\_\_

## SECTION F: INCOME DOCUMENTATION - Please select one of the following

- A. ☐ Referral letter: If you received a letter from NYSEDA with a referral code, enter it below. If you have a referral code, no additional income documentation is required.

Referral Code#: \_\_\_\_\_

- B. ☐ Provide a copy of ONE of the following: Copy of entire award letter for HEAP, SNAP (Food Stamps), TANF (Temporary Assistance for Needy Families) or Supplemental Security Income dated within the past 12 months. No additional income documentation is required.

- C. ☐ If A, or B above do not apply, then provide income documentation under one of the options below:

### Option 1

- Pay stubs: all household gross income for the last 60 days. To calculate monthly income total, if income is:
  - Weekly: multiply weekly income representing 4 most recent weeks by 4.3
  - Bi-weekly: multiply 2 most recent consecutive weeks by 2.15
  - Twice a month: multiply by 2
- Social Security and/or Social Security Disability: copy of award letter
- Documentation of all forms of income. This can include disability, worker's compensation, unemployment, pension, maintenance, annuities, Veteran's benefits, and all other income
- Self-Employment: IRS Report of quarterly earnings for the last three months

### Option 2

- Tax returns: This option is only available if all household members who were required to file a tax return did so. If documenting income with tax returns, all sources of income must be documented with tax returns. Returns must be the most recent Federal Income Tax Return (Form 1040, 1040A, or 1040EZ). If documenting rental, business or farm income – you must submit corresponding schedules (Schedule C, E, and F).

## SECTION G: INCOME INFORMATION

Total number of individuals residing in the household?<sup>2</sup> \_\_\_\_\_

If applying using option A or B from above, only fill in Full name, gender, age, and student. If you selected option C, complete the full table.

*Include the following information for each household member. For gender please use the following:*

*1. Self-identified Male, 2. Self-Identified Female, 3. Other*

Full Name	Gender	Age	Student (Yes or No)	Source(s) of Income	Weekly	Monthly	Yearly
					\$	\$	\$
					\$	\$	\$
					\$	\$	\$
					\$	\$	\$
					\$	\$	\$
					\$	\$	\$
					\$	\$	\$
					\$	\$	\$
Total Income for the Household					\$	\$	\$

<sup>2</sup> Household includes all individuals living in the dwelling unit, except roomers and boarders who rent a room(s) within a dwelling unit are excluded from the household count. Full-time students who can be claimed as a dependent on another's tax return are excluded from the household count for the rental unit.

## SECTION H: DEMOGRAPHICS

To assist NYSERDA in understanding the impacts of our programs on local communities, please complete the below demographic questions. Answering these questions is optional and does not affect your program eligibility.

**Indicate the number of household members who are:**

60 years of age or older: \_\_\_\_\_ Disabled: \_\_\_\_\_ 17 years of age or younger: \_\_\_\_\_

Past/current military service members: \_\_\_\_\_

**Indicate if the applicant is:** *(select at least one, and as many as applicable)*

- |  |  |
|--|--|
| <input type="checkbox"/> Prefer Not to Answer                            | <input type="checkbox"/> Native Hawaiian or Pacific Islander |
| <input type="checkbox"/> Native American / First Nation / Alaskan Native | <input type="checkbox"/> White                               |
| <input type="checkbox"/> Asian   | <input type="checkbox"/> Unknown                             |
| <input type="checkbox"/> Black or African American                       | <input type="checkbox"/> Other                               |

**Indicate if the applicant is:**

- |   |   |
|---|---|
| <input type="checkbox"/> Hispanic, Latino, or Spanish Origins     | <input type="checkbox"/> Unknown              |
| <input type="checkbox"/> Not Hispanic, Latino, or Spanish Origins | <input type="checkbox"/> Prefer Not to Answer |

**Indicate how many members of the household are:** *(select at least one, and as many as applicable)*

Number	Race
_____	American Indian or Alaska Native
_____	Asian
_____	Black or African American
_____	Native Hawaiian or Other Pacific Islander
_____	White
_____	Multi-race (two or more of the above)
_____	Other
_____	Prefer not to answer

**Indicate ethnicity of household members including primary applicant:**

Number	Ethnicity
_____	Hispanic, Latino, or Spanish Origins
_____	Not Hispanic, Latino, or Spanish Origins
_____	Unknown
_____	Prefer not to answer

## SECTION I: APPLICANT AFFIRMATION

I, \_\_\_\_\_ authorize the release of my eligibility determination and information provided on this application, supporting documents, which may include income documentation, as well as information regarding my project status, and project information (including existing household conditions, installed measures, energy savings, and other data) to the following: NYSEDA and its representatives and the assigned EmPower+ Participating Contractor; to the extent my project is receiving federal funding to the U.S. Department of Energy and its representatives; the NYS Weatherization Assistance Program (WAP) and/or its designated representatives; any community-based organizations working on behalf of NYSEDA programs; my electric and natural gas utilities; and the following individuals or organizations:

\_\_\_\_\_  
whom I have engaged for the purpose of assisting me with the completion and submittal of the application.

Customer agrees and authorizes their utility's sharing of the participant-customer's information and/or project-level information with New York State Department of Public Service Staff and NYSEDA, including its agents or authorized representatives, consistent with NYSEDA's New York State Public Service Commission and statutorily authorized responsibilities, including, but not limited to supporting market development initiatives, and other evaluation and measurement activities. (For clarity, the term project level includes the information based on the scope of the project, including, but not limited to, aggregated and anonymized whole building, building or subsets of the project.)

Participant agrees and authorizes the sharing of the participant-customer's information and/or project-level information with New York State Department of Public Service Staff and appropriate local utility, including its agents or authorized representatives, in carrying out its responsibilities under New York State Public Service Commission orders. (For clarity, the term project level includes the information based on the scope of the project, including, but not limited to, whole building, building or subsets of the project.)

I understand that the information provided by me may be used to contact or assist me to utilize any current or future program offerings I may be eligible for and for the purposes of determining eligibility for NYSEDA and/or utility residential programs and financial incentives, determining eligibility for the NYS WAP, for estimating energy savings potential, and for evaluation purposes. I understand that all information will be kept confidential to the extent permitted by law. I understand that if services are provided to me through NYSEDA's residential programs or the NYS WAP, that my participation in these programs will not affect my social security, public assistance, or any other income.

I understand that this application does not guarantee that assistance will be granted to me. Whether or not services are provided will depend on the number of applications received and the availability of funds and priorities established by the programs.

I agree to provide NYSEDA representatives, the NYS WAP representatives, and independent participating contractors access to my dwelling, at times that are mutually acceptable, to perform program activities including energy inspections, installation of measures, Quality Assurance, and evaluation activities. I understand that participating contractors are independent contractors and provide a one-year warranty on labor for work completed. I further understand that participating contractors and vendors will provide appropriate warranties on any equipment provided and that no additional warranties are provided by NYSEDA or the NYS WAP.

I subscribe and affirm, under the penalties of law, that the statements made on all parts of this application, including statements made on any accompanying documents, have been examined by me and are to the best of my knowledge true and complete.

I understand that my signature on this form gives permission for NYSEDA, representatives of the NYS WAP, and their designees to assure my eligibility for NYSEDA's programs and the NYS WAP. I consent to any inquiry to verify or confirm the information that I have given. I understand that if I give false information or withhold information in order to receive benefits that I am not entitled to,

I can be prosecuted to the fullest extent of the law. I also state that no person named in this application is subject to disqualification for weatherization services under the Immigration Reform and Control Act of 1986 (Public Law 99-063).

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Representative Signature

\_\_\_\_\_  
Date

*Your contact information may be shared with other residential programs within NYSEDA. To opt out of this, please initial here.* \_\_\_\_\_

## INTERNAL USE ONLY

Reviewed By: ☐ HEAP ☐ OFA ☐ Utility ☐ Weatherization Subgrantee ☐ EmPower ☐ Other: \_\_\_\_\_

Check all benefits that the household receives: ☐ SSI ☐ HEAP ☐ SNAP ☐ TANF

On the basis of the information provided by the applicant, the household is determined to be:

- ☐ Eligible for Moderate-Income Only ☐ Eligible for Weatherization ☐ NOT Eligible for Weatherization  
☐ Eligible for Low-Income Services ☐ NOT Eligible for Low-Income Services  
☐ Low-Income eligible, but wait-listed for Weatherization

Check here if:

- ☐ Household was previously served by Weatherization  
☐ Household ineligible for further services through EmPower+

Additional Comments:

EmPower+ Representative Signature

Title

Date

