

# ACKNOWLEDGMENT FORM

## Heat Pump Installation

I, \_\_\_\_\_ residing at \_\_\_\_\_ acknowledge the following regarding the installation of a heat pump system in my home:

1. My Contractor has informed me that the projected energy cost savings for this project, which includes the installation of a heat pump system, estimates a monthly utility cost reduction of at least 20% from my current average monthly energy cost. I understand that this projection is based upon calculations contained in the Technical Resource Manual, a document published by the Department of Public Service that provides a standardized approach for measuring projected energy savings, using historical utility cost data provided by the Department of Public Service, and that these projected energy cost savings are only a projection and are NOT a guarantee. I understand that my monthly energy bills may increase following the installation of a heat pump system based on additional factors that contribute to monthly energy costs including but not limited to my energy usage, annual temperature variation, use of cooling, and how well my home is insulated/air sealed.
2. If I receive bill payment assistance through my utility or the Home Energy Assistance Program (HEAP), the shift in primary heating fuel source from a fossil fuel to electric may impact the level of bill payment assistance received. I will notify my utility and county Department of Social Services that I have installed a heat pump and have changed my primary fuel to electricity.
3. Heat pumps operate differently from traditional boilers and forced air furnaces. In order to maintain comfort in my home I may have to learn how to operate my thermostat differently. I understand that my HVAC contractor will instruct me in the proper use of the heat pump and its thermostat.
4. I will not apply for any utility rebates for this project.

---

Homeowner (Printed) \_\_\_\_\_ Date \_\_\_\_\_

---

Homeowner (Signature) \_\_\_\_\_ Date \_\_\_\_\_

---

Tenant Agreement on application (Printed) \_\_\_\_\_ Date \_\_\_\_\_

---

Tenant Agreement on application (Signature) \_\_\_\_\_ Date \_\_\_\_\_

---

Tenant Agreement on application (Printed) \_\_\_\_\_ Date \_\_\_\_\_

---

Tenant Agreement on application (Signature) \_\_\_\_\_ Date \_\_\_\_\_

(If additional tenants live in the building, use additional forms. All tenants must sign this form.)

**Contractor:** I, \_\_\_\_\_ attest that all measures completed by my company through EmPower+ adhere to current standards defined by the Building Performance Institute (BPI) and the current EmPower+ Program Guidelines. I have used the NYHEP modeling software to ensure that this project should not have negative utility bill impacts on the customer and have presented these savings estimates to the customer via the Test Out form. I further attest that, when required by Program rules, I conducted the appropriate Combustion Appliance Zone (CAZ) testing and left the home in a safe condition as per BPI Standards. I attest that I have educated the customer on the use of their heat pumps and any effect they may have on their utility bills. In addition, I confirm the primary heating system has been decommissioned in accordance with Program rules and the Decommissioning Checklist and the heat pump was installed in accordance with the NEEP Guide to Installing Air-Source Heat Pumps in Cold Climates. In addition, I will not apply for nor encourage the customer to apply for any utility rebates for this project.

---

Contractor (Signature)

Date