



New York State Office of Parks, Recreation and Historic Preservation
Division for Historic Preservation
PO Box 189, Waterford, NY 12188-0189

**NYSERDA EmPower+ State Historic Preservation Office (SHPO)
REVIEW COVER FORM**

Please complete this form and submit along with the requested information. Accurate and complete forms will assist this office in the timely processing and response to your request.

PROJECT NUMBER **PR** (only if a project was previously submitted)

This is a **new** project (If checked, complete **ALL** the following)

1. Project Address (See Note 1):

Include street number, street name and/or County, State or Interstate route number if applicable

3. City/Town/Village:

List the correct municipality in which the project is being undertaken. If in a NON-INCORPORATED Hamlet/village, provide the name of the town.

4. County:

5. Federal/State Agency Involvement

This is a NYSERDA sponsored Energy Efficiency Project.

6. EmPower+ Contractor Contact Information

Name:	Title:	
Address:	Town/City	NY Zip:
Phone:	E-Mail address:	

Response letters for this project will be returned to the project contact via-e-mail in PDF format when possible.

7. Project Type

This EmPower+ project consists of weatherization activities impacting the exterior of a building which is greater than 50 years old. Portions of this project are visible from public-right of way¹and/or the planned activities are not exempted from those listed in Appendix A and B from the Programmatic Agreement between the United States Department of Energy and NYSERDA.



8. Project Information

A. Check all that apply:

- Work involves the replacement of original windows, replacement windows greater than 45 years old or doors.
- Work involves any activity which is not exempted from those listed in Appendix A and B of the Programmatic Agreement between the United States Department of Energy and NYSERDA.

Describe proposed scope of work:

B. Photographs: Provide 1-2 clear images of the building involved in the project, showing the location of the work and 1-3 views looking out from the project across the street. Provide photographs of the existing windows and the proposed replacements.

9. Maps: Provide a map which clearly indicates the location of the project. If a street view map is provided, make sure the home indicated is the actual home the work is being performed on.

10. FOR NYSERDA USE ONLY

- Is the building: Individually listed in the National Register of Historic Places
 Individually designated a Local Landmark In a National Register Listed Historic District
 In a locally Designated Historic District
 NO

TEXT NOTES

1. Visible from the public right of way: If the project can be seen in its entirety by a person driving, walking or standing on the sidewalk or street.



SUBMISSION INSTRUCTIONS

Upload pertinent documents as part of your NYSERDA project submission paperwork through the NY Home Energy Portal. The submission should include the following:

- **Completed Version of this Form**
- **Digital or scanned map of the project location**
- **One or more digital photographs showing the areas and materials impacted by this work**

For any questions, please reach out to your account manager

Please be aware that reviews undertaken by the New York State Historic Preservation Office (SHPO) relate only to Historic/ Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project. Such impacts must be considered as part of the environmental review of the project pursuant to the State Environmental Quality Review Act (New York Environmental Conservation Law Article 8) and its implementing regulations 6 NYCRR Part 617).

If your project involves or is adjacent to New York State parkland please contact the New York State Office of Parks Recreation and Historic Preservation's Environmental Management Bureau (EMB), Agency Building 1, Empire State Plaza, Albany, New York 12238, (518) 474-0409.

To determine the location of New York State parkland please use the GIS program (See **NOTE 1** above).