



## EmPower+ Field Change Order (FCO)

FCO# \_\_\_\_\_

### To Be Completed For EmPower+ Contract Changes

This agreement is made between \_\_\_\_\_ (hereinafter called Participating Contractor) and \_\_\_\_\_ (hereinafter called Customer), to allow for additions or subtractions to the services specified in the Participating Contractor’s original estimate, also attached.

The agreed upon changes to scope of work and/or Participating Contractor charges are as follows:

**Please specify efficiency level (e.g., AFUE, SEER, R-Value).**

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>Difference from Original Estimate:</b>	<b>\$ _____</b>

All other terms of the attached estimate are also incorporated into this Field Change Order. In order to be eligible for program incentives, the additional work authorized by this Field Change Order **requires** EmPower+ Program approval prior to work being performed. Failure to notify program of change prior to work being performed will result in forfeiture of incentives covering the work authorized herein.

If any of the work is to be financed through NYSERDA Financing, the Customer must also complete and sign a revised Loan Agreement. The revised Loan Agreement will combine the original contract amount, as well as all Change Orders. Until and unless the revised Loan Agreement is executed, the Participating Contractor will only receive payment for work that received prior approval. Payment of any additional amount is the responsibility of the Customer.

**IN WITNESS WHEREOF**, the parties have executed this contract as of the date written below.

\_\_\_\_\_  
Customer

\_\_\_\_\_  
Participating Contractor

\_\_\_\_\_  
Address

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Please submit this form through NY Home Energy Portal**