



NYSERDA



Home Performance with ENERGY STAR®

October 16, 2017

Dear Participating Contractors:

NYSERDA and CLEAResult are working together to finalize the transition to the new HPwES Express Contract Workflow in the NY HP Portal and retire the old HPwES Contract workflow, the Eligibility Screening Tool, and CLEAResult's HUB system (legacy systems). This new workflow uses HPXML inputs to automate many project approval processes, resulting in faster workscope approvals. It was developed through collaboration with Efficiency First NY, the Building Performance Contractors Association, direct contractor input and pilot testing.



A [Program Announcement](#) from March 28, 2016 stated that HPXML compliant software must be used for all projects with completion submissions occurring after June 15, 2017. We are pleased to report that most contractors have complied with this, which greatly assists in the retirement of the legacy systems.

Effective November 15, 2017, the NY HP Portal will not accept any new projects through the legacy HPwES Contract Workflow. All new projects submitted on November 15, 2017 or later must be submitted through the HPwES Express Contract Workflow, which requires HPXML submissions.

Effective November 30, 2017, all projects that began in the legacy HPwES Contract Workflow must be completed in that workflow. If your project is not completed by this date, you will need to resubmit your project through the HPwES Express Contract Workflow, using HPXML compliant files.

Additionally, **effective November 15, 2017**, the old HPwES Audit Workflow will be retired. This should have minimal impact on your daily operations, as the Express Audit workflow has been in use for more than one year. If you find you have a project that needs to be completed in this workflow, please contact contractorsupport@clearresult.com prior to November 15, 2017.

We strongly encourage all contractors to begin using the HPwES Express Contract Workflow now. Most contractors have received training and have experience using this

workflow. If you have not yet attended training, or would like a refresher, you may sign up for one of the following training webinars:

Thursday, October 26, 2017 3:00 - 4:30 pm

[Register Here](#)

Tuesday, October 31, 2017 9:00 -10:30 am

[Register Here](#)

Questions regarding this transition or about the use of the NY HP Portal can be directed to your Account Manager or to contractorsupport@clearResult.com.

Thank you for your cooperation and assistance during the transition of our systems.

Sincerely,
-The NY Residential Existing Homes Team

About NYSERDA

NYSERDA, a public benefit corporation, offers objective information and analysis, innovative programs, technical expertise, and funding to help New Yorkers increase energy efficiency, save money, use renewable energy, and reduce reliance on fossil fuels. NYSERDA professionals work to protect the environment and create clean-energy jobs. NYSERDA has been developing partnerships to advance innovative energy solutions in New York State since 1975. To learn more about NYSERDA's programs and funding opportunities, visit nyserderda.ny.gov or follow us on [Twitter](#), [Facebook](#), [YouTube](#), or [Instagram](#)

